

SHANKARLAL KHANDELWAL ARTS, SCIENCE AND COMMERCE COLLEGE, AKOLA
Internal Quality Assurance Cell (IQAC)

Action Plan 2016-17

The action plan of IQAC for the session 2016-17 is as below

S.N.	Head	Action Plan
1.	Curricular Planning and Implementation	<ol style="list-style-type: none">1. Academic calendar will be prepared by IQAC for Annual and Semester pattern.2. IQAC will ensure that Departmental Calendars of Activities (Academic and Co-curricular) are prepared and followed by every department.3. IQAC will ensure that Teaching plans are available and meticulously followed in every department.4. Objectives of the curriculum will be achieved by departments and ensured by IQAC .
2.	Academic Flexibility	<ol style="list-style-type: none">1. Short term course in communication skill in English will be started.
3.	Curriculum Enrichment	<ol style="list-style-type: none">1. IQAC will ensure that Study tours, field visits, group discussions and seminars are conducted in various departments.2. At least 01 Sensitization programmes on cross cutting issues will be organized.
4.	Feedback System	Feedback will be obtained from students, alumni and parents.. IQAC will analyse the feedback and new initiatives will be introduced.

5.	Teaching-Learning Process	<p>IQAC will check the following teaching-learning methods in departments</p> <ol style="list-style-type: none"> 1. Classroom teaching. 2 Interactive teaching learning methods, 3. Teaching by using PPT. 4. Experiential learning through field visits and study tours.
6.	Teacher Quality	<ol style="list-style-type: none"> 1. IQAC will encourage the teachers to participate in orientation, refresher courses, faculty development programmes, workshops, conferences and seminars. 2. Faculty will be motivated for perusing his/her M.Phil. , Ph.D. and any other relevant course. 3. Feedback from students will be obtained on teacher's performance and necessary suggestions will be given to the concerned teacher for improvement
7.	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. IQAC and RMC will analyse the Drop out rate and systematic steps will be taken to reduce it . 2. Objective Test will be started. 3. Test series will be started in departments.
8.	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. IQAC and Result monitoring committee will analyse students performance during the complete evaluation process and steps will be taken for improvement of students performance. 2. Learning outcomes stated by the college will be achieved through the process of teaching learning and evaluation.

9.	Promotion of Research	<ol style="list-style-type: none"> 1. At least 01 Major and 03 minor research projects will be undertaken by the faculty. 2. Student projects will be allotted. 3. 01 conferences / seminars / workshops will be organized.
10.	Resource Mobilization for Research	<ol style="list-style-type: none"> 1. Resource Mobilization will be done through major and minor research projects. 2. Process for Tie Ups with Industries will be started.
11.	Research Facilities	<ol style="list-style-type: none"> 1. IQAC will ask research committee to allot Seed money to departments for student research.
12.	Research Publications and Awards	<ol style="list-style-type: none"> 1. Research publications will be done in reputed journals. At least 15 publications will be done. 2. The process for In house publication of 01 Journals will be done.
13.	Consultancy	<ol style="list-style-type: none"> 1. The process for Formal System of consultancy will be established.
14.	Extension Activities and Institutional Social Responsibility	Institution- community network will be strengthen through various extension activities and NSS/NCC and SJJS. About 04 outreach programmes will conducted.
15.	Collaboration	<ol style="list-style-type: none"> 1. 01 new MOUs will be established. 2. Process for Formal collaboration with industries will be done.
16.	Physical Facilities	<ol style="list-style-type: none"> 1. The process for improving Canteen, Sanitation and parking space will be started.
17.	Library as a Learning Resource	<ol style="list-style-type: none"> 1. The process for Library automation will be started. 2. Number of titles will be increased.
18.	IT Infrastructure	<ol style="list-style-type: none"> 1. Number of nodes will be increased.

		<ol style="list-style-type: none"> 2. Interactive boards will be installed in some classrooms and laboratories. 3. More WiFi routers will be installed.
19.	Maintenance of Campus Facilities	<ol style="list-style-type: none"> 1. Civil Physical facilities will be maintained as per needs. 2. Sensitive equipments will be calibrated time to time. IT facilities will be kept updated.
20.	Student Mentoring and Support	<ol style="list-style-type: none"> 1. Mentor system will be followed. 2. Remedial teaching will be provided to slow learners. 3. Projects will be allotted to fast learners 4. Coaching classes for competitive exams will be arranged. 5. Co-curricular and extracurricular activities will be run for students. 6. Career counselling will be done. 7. Placement activities will be arranged. 8. Welfare schemes for students will be enhanced.
21.	Student Progression	<ol style="list-style-type: none"> 1. Student progression to higher education will be enhanced by continues counselling through mentor system and career counselling cell. 2. Results and completion rate will be increased and drop out will be decreased.
22.	Student Participation and Activities	Will be ensured through student council, NSS, NCC, sport department, cultural committee, college magazine and departmental activities.

23.	Strategy Development and Deployment	Strategy development will be done through LMC, staff council and IQAC and Decentralization of administration will be done through different college committees.
24.	Faculty Empowerment Strategies	1. Faculty will be sent for participation in Orientation courses, refresher courses, faculty development programmes, conferences, workshops, seminars and training programmes.
25.	Internal Quality Assurance System	Internal quality will be assured through IQAC. IQAC will subdivide the perspective plan year wise and it will be the action plan of IQAC for subsequent years. This action plan will be executed by IQAC through different college committees and will be monitored in its quarterly meetings.
26.	Environment Consciousness	1. Green audit will be done through environmental committee. 2. Steps will be taken to make the Campus Eco friendly.
27.	Innovations and best practices	At least 01 new innovative practice will be started.