



IQAC

SHANKARLAL KHANDELWAL COLLEGE, AKOLA

The Minutes of IQAC meetings and Action taken Report

Sr. No	Item	Action Taken
Meeting dated 23/08/2016		
1	Pouch courses in the communication skill should be started by English Department	Dr. A. V. Thote informed that pouch course on communicative skill started.
2	Soft-skill courses should be arranged	It has been decided to start Soft Skill Courses.
3	IQAC has planned to increase study tour, field visits, recreation tour to Narnala fort,	Effectively followed during the year.
4	Teachers' Feedback format will be updated.	New format is finalised and circulated by Feed back committee
5	Health awareness programmes Suggested by shri Nandkumar Gandhi	Dr. S. A. Kale Head, Department of Home economics has arranged health awareness programme for students
6	Drop out method suggested by Dr. S. P. Deshmukh sir	Implemented by teaching learning and evaluation committee.
7	Seed money for research mobilisation on the college level.	Started.
8	Consultancy services by Zoology and Microbiology Departments. Should be strengthened.	Implemented
9	Collaboration with MGRI, Wardha should be established.	Principal and some of staff members visited to MGRI, Wardha.
10	Provision for 4 G WIFI is to be provided	WIFI of 100 mbps by Jionet Student Plan installed.
10	Energy Audit is suggested by Dr. S. P. Deshmukh	Committee has been proposed to Energy Audit.
11	Mr. Nandkumar Gandhi proposed to install solar plant and biogas plant	It has been decided to install solar plant and biogas plant
12	Workshop on Cashless Banking for students.	The Workshop was conducted by State Bank India Akola branch on 3/10/2017
13	About increasing number of Ph.D. Supervisors	6 teachers applied to the Affiliating University, Now the College has 12 Ph.D Supervisors
Meeting dated 5/12/2016		
14	Visit should be planned to Research technology group, Pune	12 staff members including the Principal had visited ARTI, Pune.
15	Research Journal with ISSN number will be started as per the NAAC peer team suggestions.	Dr. Kakade and Dr. Mapari Initiated for publishing Cognizance e- Journal. Proposal of ISSN number is pending.
16	Display notices in the Library on LED TV	Implemented....



17	Hb and Blood group checking Camp for students	Department of Zoology arranges HB and blood Group checking camp in the memory of Late Shri Shankarlalji Khandelwal every year.
18	LED lamp making workshop	Done by Department of Physics.
19	About IT Facility and Infrastructure	Informed to Ho. Management regarding construction of North wing, new class room, Chemistry lab, Auditorium, Repairing of toilet blocks, gardening and beautification of the college.
20	Implementation of Earn and learn Scheme	Dress making was started by Earn and Learn Scheme.
21	About Filling Online application form of scholarship	Work was assigned to Dr. S. N. Nagare with the help of Alumni association and present students. The facility was made available for students.
Meeting dated 12/4/017		
22	Discussion and Planning on the new format of NAAC of Curricular Aspect	New format of SSR was thoroughly discussed. With the Coordinators and members of the first Criterion.
Meeting dated 15/4/2017		
23	Discussion and Planning on the new format of NAAC of Teaching. Learning and Evaluation	New format of SSR was thoroughly discussed. With the Coordinators and members of the Second Criterion.
Meeting dated 18/4/2017		
24	Discussion and Planning on the new format of NAAC of Research, Consultancy and Extension	New format of SSR was thoroughly discussed. With the Coordinators and members of the third Criterion.
Meeting dated 20/4/2017		
25	Discussion and Planning on the new format of NAAC of Infrastructure and Learning Resources	New format of SSR was thoroughly discussed. With the Coordinators and members of the fourth Criterion.
Meeting dated 22/4/2017		
26	Discussion and Planning on the new format of NAAC of Student Support and Progression.	New format of SSR was thoroughly discussed. With the Coordinators and members of the fifth Criterion.
Meeting dated 24/4/2017		
27	Discussion and Planning on the new format of NAAC of Governance and Leadership	New format of SSR was thoroughly discussed. With the Coordinators and members of the sixth Criterion.
Meeting dated 26/4/2017		
28	Discussion and Planning on the new format of NAAC of Innovative Practices	New format of SSR was thoroughly discussed. With the Coordinators and members of the Seventh Criterion.



28/4/2017 to 1/5/2017

This meeting was last for four Days

29	About making aware about New Format of SSR to all the staff members of the college.	Thoroughly done and seek the advice of all staff members.
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Meeting dated 14/08/2017

30	About submission of AQAR	Discussed and finalised and sent to NAAC.
	About Action plan	Discussed and finalised.

Meeting dated 17/11/2017

31	About new QLM and QNM guidelines of NAAC	Guidelines were provided to respective criteria coordinators and members.
32	Follow up of Action Plan	Taken

Meeting dated 28/4/2018

33	Preparation of Academic Calendar	Is prepared and Published every year by IQAC.
34	IQAC Coordinator puts Action Plan before all staff members	Discussed

Meeting dated 14/8/2018

35	To finalise action plan of 2018-19	The Action Plan for 2018-19 was finalised with some valuable suggestions.
36	About preparation of Code of Conduct	The code of Conduct is prepared by Dr. P. S. Pande, Dr. S. N. Nagare and Prof. D. D. Mapari. It is available on the College Website and In the College Library.
37	About finalisation of Academic Calendar of 2018-19	Academic Calendar is finalised and published.
39	About dissolving present IQAC	It is dissolved.

Meeting dated 14/09/2018

40	First meeting of introduction of New IQAC and discussion on the AQAR Report	Done.
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Meeting dated 2/11/2018

41	About Discussing new online format of filling AQAR.	Information of the same and the letter from NAAC was shared with IQAC.
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Meeting dated 24/12/2018

42	About reporting miscellaneous repair/ New work to management about <ol style="list-style-type: none"> 1) Upgradation of girls' common room. 2) Separate Chemistry Lab. 3) ICT Facility 4) Separate room for Earn and Learn Scheme. 5) Solar or alternate energy system. 6) Rain water Harvesting. 7) Green Landscaping. 8) Store room and Xerox facility for student. 	Information is shared with Hon. Management.
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43	About arranging workshop for Non teaching Staff.	Done
44	About organising One Day workshop/Seminar in Micro biology Department.	One Day conference of Waste Management was organised by the Microbiology Department.
Meeting dated 23/2/2019		
45	About conducting One Day workshop/Seminar in Microbiology Department.	One Day conference of 'Bio-waste as Bio-resource' was organised by the Microbiology Dept.
Meeting dated 23/08/2019		
46	About submission of AQAR online	Xerox copies are provided to concerned coordinators of seven criteria to gather information in soft copy to upload online.
47	The action plan is put before the meeting	Discussion was done.
48	About taking review of state level workshop on Career opportunities in Green Education for students.	Coordinator Dr. Milind Shirbhate informed about workshop in detail to all.
49	About arranging National Conference and workshop	Dr. S. G. Kakade and Dr. P. S. Pande informed about Marathi and Chemistry conferences respectively.
50	About Renovation of Gents and Divangjan toilets.	Suggest to Hon. Management.
Meeting dated 12/12/2019		
51	About filling online AQAR	Discussed and the principal took thorough review of submission of Online AQAR.
Meeting dated 30/1/2020		
53	About queries received from NAAC about AQAR 2018-19	Concerned coordinators were informed about queries and asked to fulfil.
54	About starting Faculty and student exchange programme.	The members discussed about possibilities of initiation of such activities with local R. D. G. College, Akola and initiated by dept of English.
55	Formation of SSR Committee	Names were proposed and finalised. Dr. P.S. Pande. Dr. M. O. Malpani, Dr. D.D. Mapari and Dr. J. A. Sakalkale.
Meeting dated 17/6/2020		
56	About uploading AQAR of 2019-20	After thorough discussion members were agree to upload AQAR till October as SSR to be uploaded till December 2020.
57	Preparation of Academic Calendar.	Discussed and decided to prepare Academic Calendar.
58	Regarding LMS platform.	MOODLE Software was purchased.



Meeting dated 24/9/2020

59	About AQAR	AQAR was finalised, submitted online And no queries were there from NAAC this year,
60	About preparation of Plan of Action for the year 2020-21	Considering pandemic situation it is proposed that maximum programmes should have been taken online.